



BCS Drop Off & Pick Up Procedures

To keep dismissal safe and efficient, please follow these guidelines when using the pick-up and drop-off areas.

Walking Students to Class

- If you plan to walk your child to their classroom on the first day, please **park in the lot**.
- Use one of the **three designated crosswalks** for safe entry into the building.

Drop Off / Pick Up Lane

- Students should **exit/enter vehicles on the right side only** for their safety.
- Please remain in your vehicle while in the lane.
- Team members will be available to help students in and out of cars.
- For efficiency, have backpacks, lunches, and other items ready before your child exits the car.

Overflow Parking (Afternoon Pick Up)

- Once the pick up line reaches the **last spot in line (red dot)**, additional vehicles should park in the **overflow area** (starting on the **west side**, then filling east). All spaces in the overflow area will be utilized for pick up so please pull straight into one spot only.
- Overflow spots will be released **row by row**, beginning on the **west side** and moving east.
- When your row is dismissed, please join the line and exit following the arrows on the map.
- If no overflow spots are available when you arrive, please be patient. Allow the current rows to clear completely before joining the line.

After School Sports

- If your child has a **school-organized sport or practice after school**, please collect them at the **office entrance**.
- Walk your child to your vehicle and exit using **Blair Street**.
- This helps athletes get to practices and games on time without being delayed by the main pick-up line.



PM Preschool Pick Up

- Preschool teachers will walk children out to the designated pick-up area.
- Parents may meet them there to collect their child.
- If your only child to pick up is in PM preschool, you may park in the Preschool Pick Up Parking Area and then exit using Blair Street.

Important Safety Reminders

- Stay in your car while in the drop-off/pick-up lane.
 - Unless you are meeting the 4-School students and walking them back to your car in line.
- Please drive slowly and remain alert, as children are present.

Thank you for your cooperation in keeping all students safe and helping pick-up and drop-off run smoothly!

